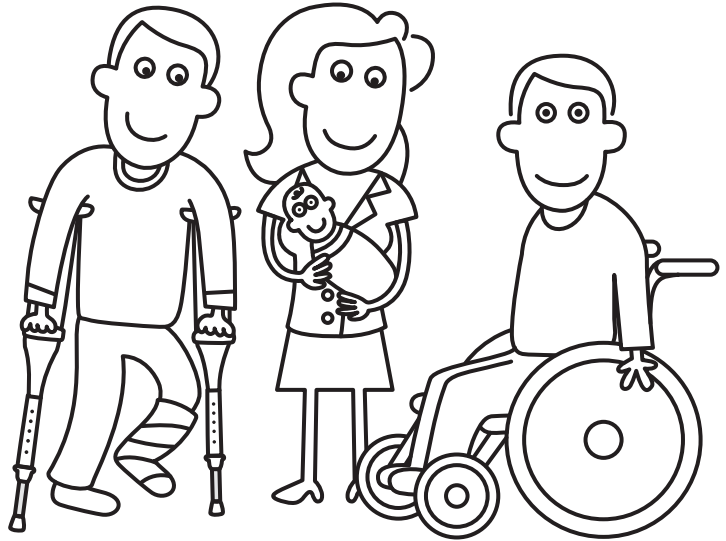


# Absence Radar

**Patent-Pending Technology  
Solution For Incomparable  
Absence Management and  
Workforce Optimization**



**Draw on our flexible solutions.**

## **Another Reliance Standard technology innovation to enhance workforce management and business productivity**

Reliance Standard, with over a century of expertise, rock solid financial stability backed by global resources, and with A+ ratings from both AM Best and Standard & Poor's, stands out among employee benefits solution providers by seamlessly integrating its best-in-class benefits solutions with unparalleled absence management solutions and services to ensure superior employee experiences and employer capabilities.

Keeping track of employee absences, whether in the context of statutory or voluntary leave programs, is a daunting task. And yet, a robust absence management capability is critical to:

- Ensure compliance with statutory programs
- Deliver exceptional employee experiences that strengthen employee loyalty and dedication, and
- Provide employers with the situational awareness they require across their workforces to optimize their organizations' productivity and profitability

Building on its heritage and reputation for developing and deploying advanced technology solutions, Reliance Standard has created *Absence Radar*, a patent-pending digital tool —developed by Matrix, our national absence management solutions provider and claims engine. *Absence Radar* provides two illuminating sets of capabilities that enable HR and business department supervisors and managers to see detailed workforce status at a glance, and to take business-critical action as needed.

*No other insurance carrier, employee benefits provider or TPA offers an absence and workforce management tool that provides employers with the enterprise-wide, real-time, detailed access to absence information and ease-of-use as Absence Radar. Period!*

## Unprecedented, current workforce status at-a-glance, on demand

*Absence Radar* provides employers with three key capabilities to enable them to see workforce status at-a-glance, and to drill down into any employee's specific case to understand what action may or may not need to be taken. *Absence Radar* also facilitates direct contact with employees' dedicated Absence Management Specialists should additional information or clarification be required.

### Absence Radar Capabilities

#### ► Status Notifications for Supervisors and Managers

Each day, *Status Notification Emails* are sent to supervisors and managers to inform them of any new or updated information regarding absences on their teams.

These emails provide a brief, easy-to-read look at important employee absence information including:

- Who is or will be absent
- The type of absence
- The reason for the absence
- Date(s) of the absence
- Contact information to get details regarding an absence
- Employee's expected return date
- Employee's restrictions, if any, when returning to work
- Customized instructions for things supervisors and managers need to do regarding an absence event
- Link to the *Absence Radar Calendar*

To make it as easy as possible to understand their complete workforce or team-specific absence status, Notification Emails are only sent to supervisors and managers when there is new or updated information for them to review. To make it even easier to note changes, new or updated information is shown in red.

**MATRIX**  
ABSENCE MANAGEMENT  
A MEMBER OF THE TEOCO MARINE GROUP

### Status Notification

Name	Absence Start	Return to Work	Status	Reason	Claims Examiner
John Reede	05/20/2017 04/16/2017	05/30/2017	Approved	Self	Jane.Doe@matrixcos.com
Jeremy Watson	04/06/2017	05/30/2017	Amended	Self	Jane.Doe@matrixcos.com
Tiffany Swanson	04/21/2017	05/30/2017	Approved	Family Member	Jane.Doe@matrixcos.com
John Jackson	05/20/2017	07/10/2017 05/09/2017	Approved Pending	Self	Jane.Doe@matrixcos.com
Laura Abrams	02/17/2017	09/04/2017	Approved	Family Member	Jane.Doe@matrixcos.com

🚫 - Restriction    🔄 - Change to existing Restriction

### Partial Absences

Name	Absence Date	Absence Start	Absence Time	Status	Claims Examiner
Jeremy Watson	09/17/2017 09/16/2017	7:00 AM	4 Hours	Approved	Jane.Doe@matrixcos.com
John Reede	09/19/2017	8:00 AM	8 Hours	Denied	Jane.Doe@matrixcos.com
Karen Jones	07/02/2017	9:30 AM 6:00 AM	8 Hours	Cancelled	Jane.Doe@matrixcos.com
Tiffany Johnson	08/31/2017	8:00 AM	4 Hours 8-Hours	Pending	Jane.Doe@matrixcos.com

### Supervisor/Manager Instructions

#### Returning to Work

- Please reach out to Benefits regarding clarification of dates for activation/de-activation within the payroll system.
- If you have any questions or need additional guidance, please contact your assigned HR Representative and provide any updated information.
- Employee is REQUIRED to submit a Return-To-Work Form prior to returning to active duty. If the employee does not submit a Return-To-Work Form and attempts to return, please contact your Human Resources Rep.

[More Information](#)

Reply to: Lauren.Milambro@matrixcos.com  
Phone Number: 1-877-315-9838

Absence Radar Email Status Notifications provide supervisors and managers with an up-to-date, consolidated look at all absences pertinent to supervisors' or managers' teams.

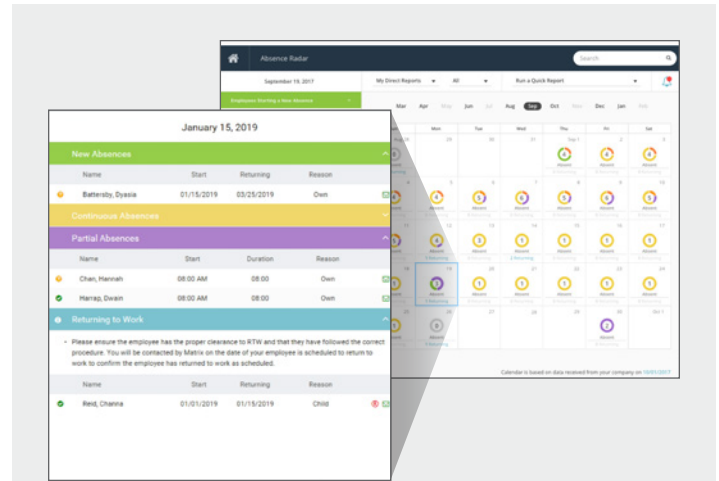
► Absence Radar Calendar

To provide complete, detailed information about employee absences, supervisors and managers can access the *Absence Radar Calendar*—either by clicking on the link in the notification email or by accessing the calendar through our eServices Client Portal.

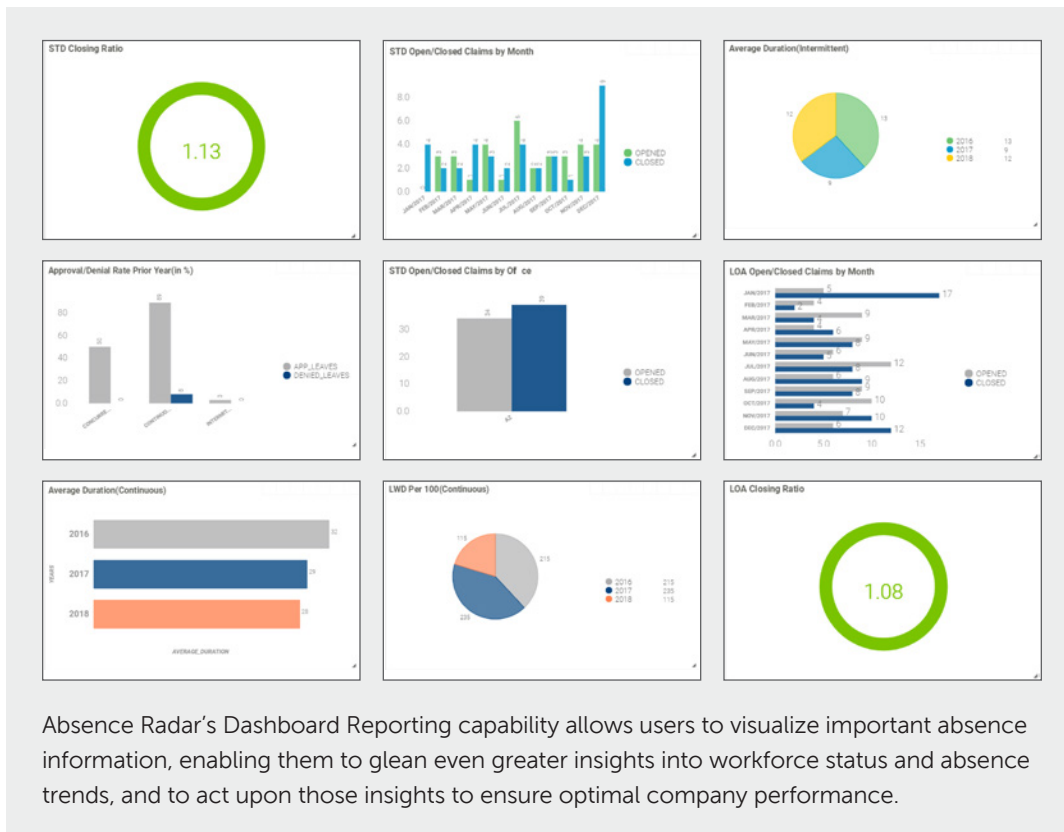
The *Absence Radar Calendar* provides a detailed, interactive view of employee absences over a 12-month period. This allows supervisors and managers to review previous absences and plan around future ones. Access to this information can be tailored to the roles, responsibilities and information access permissions for each supervisor or manager.

The *Absence Radar Calendar's* interactive functionality allows users to drill down to view:

- The number and types of absences by date (this information is color-coded to quickly show absences by type)
- Details about the nature and expected duration of each individual's absence
- Information about specific individuals who are returning to work and whether there are any restrictions associated with their return



Our dynamic, interactive *Absence Radar Calendar*, developed by Matrix—our national absence management solutions provider and claims engine—provides detailed, up-to-date, ad hoc access to employee absence information, enabling supervisors and managers to take appropriate actions to maintain workforce productivity, and where required, to ensure organizational statutory compliance.



► Absence Radar Dashboard Reporting

To further enable *Absence Radar* users to fully understand and manage their organizations' absence profiles and their impacts on business continuity and profitability, *Absence Radar* allows users to easily create and display dashboard views of even the most granular information and to generate analytical reports.

Absence Radar's Dashboard Reporting capability allows users to visualize important absence information, enabling them to glean even greater insights into workforce status and absence trends, and to act upon those insights to ensure optimal company performance.

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## Learn More About Absence Radar

To provide even more detailed information on *Absence Radar's* many capabilities, and to show you *Absence Radar* in action, we've created a series of videos featuring our friendly, animated assistant, Rita. You can find and view these videos on [Status Notifications](#), [Calendar Part 1](#) and [Calendar Part 2](#).

**Contact your local representative or account manager to hear even more about our best-in-market technology tools providing unsurpassed access to actionable data that leads to improved outcomes for both employees and employers.**



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## About Reliance Standard

For over 100 years, Reliance Standard has dedicated itself to providing employers with flexible group insurance solutions (including disability income and group term life insurance, and a suite of voluntary—employee paid—coverage options) that are seamlessly integrated with innovative absence management and easily accessible customer care services. A+ rated by both AM Best and Standard and Poor's, and a member of the Tokio Marine Group, one of the largest, dynamic and respected insurance companies on the planet, Reliance Standard approaches every day as another opportunity to deliver and improve its best-in-class group insurance solutions and services, all designed to impart exceptional customer experiences and satisfaction.

Everything we do is intended to anticipate and exceed customer expectations and to make it easy to do business with us.

**Learn more about Reliance Standard at [reliancestandard.com](http://reliancestandard.com).**

**RELIANCE STANDARD**  
A MEMBER OF THE TOKIO MARINE GROUP

**MATRIX**  
ABSENCE MANAGEMENT  
A MEMBER OF THE TOKIO MARINE GROUP

[www.reliancestandard.com](http://www.reliancestandard.com)